

**NORTHEASTERN TECHNICAL COLLEGE
COURSE OUTLINE**

COURSE:	PREFIX: NO: PNR 175	EFFECTIVE DATE AUGUST 2010	NEXT REVIEW DATE AUGUST 2011		
TITLE: PRACTICAL NURSING SKILLS	CREDITS 4	CONTACTS			
		CLASS	LAB	TOTAL	
		3	3	4	

PREREQUISITES: PNR 123 with a grade of "C" or better

DESCRIPTION: This course provides refinement of skills used in the nursing process. Organizational skills, legal and ethical aspects of practical nursing, and career opportunities are emphasized.

TEXTBOOK(S) OR ALTERNATIVE: Required

Mosby Nursing and Medical Dictionary and Encyclopedia - within 5 years old

Fundamentals of Mental Health Nursing, Neeb, Kathy, 3rd Edition, 2006, F. A. Davis Company

COLLATERAL READING

CLASS MANAGEMENT ACTIVITIES (Attendance, tardies, testing, etc.):

Academic Dishonesty: NETC honors the South Carolina Technical College System (SCTCS) Student Code with regard to Academic Dishonesty. Students should read the NETC College Catalog and Practical Nursing Program Handbook. A copy of the Student Code is available at www.netc.edu.

Statement on written Assignments: The instructor reserves the right to refuse any paper, which is messy or unreadable, or appears to be copied. Incorrect grammar and spelling errors will be noted. Papers will be graded on the basis of content, organization, grammar, and neatness.

Attendance and Tardy Policy:

Classroom: Students are expected to attend all class meetings. If a student must be absent, it is the student's responsibility to notify the instructor. There are no excused absences. No more absences are allowed than the number of hours the course meets per week. It is the student's responsibility to obtain any information missed. This class meets three (3) hours per week, therefore the student may miss two (2) classes.

Lab/Clinical: Students are expected to attend 100% of scheduled lab/clinical activities. If a lab/clinical absence is unavoidable it may not exceed the number of hours per the week the lab/clinical meets. For example, if the lab/clinical meets four (4) hours per week, the student may not be allowed to miss no more than four (4) lab/clinical hours during the semester. If it is necessary to be absent on a clinical day, the clinical facility must be called no later than **60 minutes** prior to the scheduled clinical time (**DO NOT SEND MESSAGES BY OTHER STUDENTS**). The reason for the absence must be given. Violations of this rule may result in dismissal. If you are

unable to speak with the clinical facility or instructor send an e-mail or leave a voice message for the instructor within the time constraints stated above.

Students that are absent from clinical will have to makeup this time. Makeup for clinical may be arranged at the discretion of the faculty. No call or no show for clinical is unprofessional conduct and may result in an unsatisfactory (U) for the clinical day. Three U's in the clinical area may result in clinical failure.

A student who is ill or not prepared may not be allowed in the clinical area. The clinical instructor will make the decision. A statement from a physician may be required before a student returns to the clinical area.

Classroom and Clinical Tardy: Tardy is defined as arriving at a clinical, agency site or to the classroom after the assigned start time. **Three tardies** are equivalent to one absence in the classroom, agency and clinical setting. Each tardy in the lab/clinical setting may result in an unsatisfactory (U) for the clinical day.

Professional behavior is expected at all times in the clinical setting. Any unprofessional behavior may be subject to disciplinary action.

Failure to notify the clinical facility/instructor prior to clinical absence will be considered professional performance and may result in clinical failure.

Testing/Final Exams:

There will be no retests. Makeup tests will be allowed only for valid excuses for missing the examination and prior contact is made, when possible, with the designated instructor. A grade of "F" may be recorded for any test missed. If a problem should arise, a test may be taken early at a time established by the instructor. To be eligible to make up a test, the student must contact the instructor, when possible, prior to the class time of the day the test is scheduled. The student may leave a phone message or e-mail explaining their situation and the timestamp on message must meet the deadline stated above. The instructor will return the call or respond to the e-mail indicating if the excuse is acceptable and the day and time the test can be taken. If the student is allowed to make up the test, they are expected to make up the missed test on their first day back to school (clinical or lecture) NO EXCEPTIONS. Failure to do so will result in a grade of zero (0) for that test. The test will be left in the Success Center or designated area by the instructor. The student will need to present their student ID badge in order to take the test. The instructor reserves the right to administer a full discussion test or a test other than the original test.

Electronic Devices:

All electronic devices (cell phones, pagers, etc.) must be turned off during class/clinical time. These devices are not part of the instructional environment and may be confiscated by the instructor if

utilized during these times. If a student is a member of emergency preparedness, there must be authorization from the Dean of Student Services to keep the device on during these times.

Identification Badges:

The College requires that students wear their Northeastern Technical College identification badge at all times while on campus and within the clinical setting area. Failure to wear ID badge may result in the student not being allowed to enter into the classroom or clinical setting.

Classroom Etiquette: An integral part of an education is developing a sense of integrity, responsibility, and professionalism, not only toward instructors, but also toward other students. In the classroom, as on the job, exhibiting appropriate behavior reflects on your maturity. Arriving late to class, being unprepared, inappropriate talking while class is in session, etc. negatively reflects on fellow students. Please be considerate.

Disabilities Statement:

Students with disabilities are encouraged to contact the Dean of Student Services to discuss needs or concerns as they pursue an academic program and participate in campus life. The Dean of Student Services will provide guidance regarding official documentation of disabilities and/or accommodation of needs. (See College Catalog)

RESOURCES (A-V, persons, tools/equipment):

1. Audio-visuals and computer simulations
2. Role playing
3. Classroom demonstrations
4. Educational resources

COURSE TOPICAL OUTLINE: (List topics and sub-topics of course) and Calendar or approximate length of time devoted to topic.

PLANNED SCHEDULED CONTENT

WEEK	TOPICS	CHAPTERS
1	History of Mental Health	Chapter 1
	Basics of Communication	Chapter 2
2	Ethics and Law	Chapter 3
	Test Chapters 1-3	
	Presentation(students)	
	Report on religion/culture(student)	
3	Developmental Psychology Throughout the Life Span	Chapter 4
	Presentations(students)	
	Report religion/culture(student)	

WEEK	TOPICS	CHAPTERS
4	Sociocultural Influences on Mental Health Test Chapters 4-5 Presentation(students) Report religion/culture(student)	Chapter 5
5	Coping and Defense Mechanisms Presentation(students) Report religion/culture(student)	Chapter 6
6	Nursing Process in Mental Health Test Chapters 6-7 Report religion/culture(student)	Chapter 7
7	Treating Mental Health Alterations Presentations(students) Report religion/culture(student)	Chapter 8
8	Test Chapter 8 Anxiety Disorders Mood Disorders Report religion/culture(student)	Chapter 11 Chapter 12
9	Personality Disorders Presentation(students) Report religion/culture(student) Test Chapters 11-13	Chapter 13
10	Schizophrenia Test Chapter 14 Presentation(students) Report religion/culture(student)	Chapter 14

The above outline is a planned tentative outline; the instructor reserves the right to add or delete as needed and in the best interest of the student. Test schedule for above outline is listed on grade sheet for this subject.

LEARNING OUTCOMES: The student will be able to:

Caring

1. Integrates knowledge and values obtained from humanities, social, physical, behavioral, and nursing sciences in practice of nursing.
2. Use data collection, nursing interventions and outcome evaluations, in the care of a small group of adult clients with commonly occurring medical/surgical problems.

Communication

1. Demonstrates therapeutic communication skills and effective interpersonal skills in a variety of healthcare settings.
2. Uses the nursing process to incorporate spiritual and cultural factors into therapeutic communication during client care.

Critical Thinking

1. Demonstrates safe and effective medication administration.
2. Utilizes the nursing process to administer safe, therapeutic care across the life span.
3. Describe the role as an advocate for the client through data collection, appropriate nursing interventions, and performing outcome evaluation for the client in a variety of healthcare settings.

Teaching and Learning

1. Demonstrates effective communication to facilitate the teaching/learning processes.

Professionalism

1. Identify ways to incorporate life-long professional development into the Practical Nurse practice.
2. Identify the ethical and legal aspects of the practical nurses role as a new graduate.
3. Incorporate legal and ethical responsibilities into the nursing role.
4. Discuss current trends and issues affecting nursing practice and its integrity.

INSTRUCTIONAL METHODS TO COMPLETE OBJECTIVES:

1. Lecture/Discussion
2. Demonstrations and return demonstrations of skills
3. Care of selected patients
4. Audiovisuals and computer simulations
5. Handouts
6. Clinical conferences
7. Written assignments
8. Tests
9. Role playing
10. Assigned reading
11. Independent study
12. Library research activities
13. Educational resource testing and remediation as assigned

Lecture will be held each week covering subjects from the topical outline. Students will attend lecture and lab for skills demonstration and practice. Students will be evaluated on these skills during check-off time.

EVALUATIVE METHODS TO APPRAISE OBJECTIVES: Course grades will be derived from theory and practice (clinical). A grade of 78 in theory or an unsatisfactory clinical evaluation constitutes failure of the

course regardless of either scoring individually. All students must maintain a "C" or higher in each course to remain in the Practical Nursing Program.

ASSESSMENT TOOLS:

UNIT TESTS 100%

GRADING SCALE:

A = 93 - 100
B = 86 - 92
C = 78 - 85
D = 71 - 77
F = 70 & below

CLINICAL/PRACTICE EVALUATION:

1. Patient Care Areas: The student is allowed a maximum of two (2) unsatisfactory grades on the PNR 175 Clinical Performance Evaluation. If a student receives three (3) or more unsatisfactory grades on the Clinical Performance Evaluation form, he/she may receive an unsatisfactory evaluation for the total PNR 175 clinical rotation and may result in failure to meet minimal requirements for the class.
 - a. If a student jeopardizes patient safety or engages in unethical or illegal behavior, this may result in a clinical course grade of failure.

GUIDELINES FOR PNR 175 STUDENTS:

1. All written work must have your name on it.
2. One half (1/2) point will be deducted for each misspelled word. This applies if the same word is misspelled more than once.
3. Students are expected to be fully prepared for each class or clinical rotation.
4. Assignments are to be turned in at the assigned time. If you are unable to turn in the assignment, make arrangements to have the assignment turned in for you.
5. Students are to arrive at the clinical facility on time, in full uniform. The uniform is to be clean and ironed, along with clean shoes. Uniforms are to be worn in the clinical setting only or when instructed by the nursing faculty. (See LPN Handbook for clinical student uniform/dress code).
5. There is to be no drinking or eating in the classroom, simulated lab, or computer area.
6. Tests will be returned as soon as possible. Tests will not be returned until all students have taken the test. Tests are not to be taken from the classroom and must be returned to the instructor after review.