

**NORTHEASTERN TECHNICAL COLLEGE
COURSE OUTLINE**

COURSE:	PREFIX:	NO:	EFFECTIVE DATE	NEXT REVIEW DATE
	RDG	032	FALL 2011	FALL 2012
TITLE:			CREDITS	CONTACTS
				CLASS - LAB - TOTAL
DEVELOPMENTAL READING			3	3 0 3

PREREQUISITES: COMPASS: 43-65

DESCRIPTION: Developmental Reading is intended for students who need improvement in basic reading skills. Based on assessment of student needs, instruction includes vocabulary, comprehension, use of reference materials, and an introduction to analysis of literature. Non-Degree Credit.

TEXTBOOK(S) OR ALTERNATIVE: Hancock, Ophelia H. (ed). Reading Skills for College Students. 7th edition. Upper Saddle River, New Jersey: Prentice Hall, 2007.

MATERIALS (specifying those to be purchased by student):

Course Handbook, RDG 032

A quality dictionary (Merriam Webster's preferred)

COLLATERAL READING: Will be assigned.

CLASS MANAGEMENT ACTIVITIES (Attendance, tardies, testing, etc.):

College and Class Policies:

1. Students are reminded of the College Policy regarding **Academic Dishonesty** as outlined in the College Catalog. Should a student break College Policy and complete any assessment not entirely his/her own work, plagiarize, or by using unauthorized materials, said student will receive a grade of 0/F on that assignment.
2. **Attendance** - College policy states that for a MW class no more than seven classes may be missed, for a TTH class no more than seven classes may be missed, and for an evening class no more than three classes may be missed—**regardless of excuse**. After the excessive absence, the student will be dropped from the course with an NC (*No Credit*).
3. **Withdrawals** with a grade of W will be awarded until two weeks before the semester's end. NO withdrawals are permitted 2 weeks before the semester's end.

4. **Tardy** - Should a student leave class before class is dismissed, it will count as an absence. Should a student be habitually tardy, he/she will be warned; afterwards, each tardy will count as an absence.
5. **Make-up work is not guaranteed.** In order to make-up a quiz or test, the student must contact the instructor **before** the assessment is given: then, he/she must provide a written, verifiable excuse upon his/her return to class. Make-up will then be given at the earliest possible date. **Should the student be late for a quiz or fail to follow the above procedure, the student will receive a 0 on that assessment.**
6. **Electronic Communications** - Students are reminded of College Policy regarding cell phones, beepers, pagers, etc.; all must be turned off upon entering class and must remain off and unseen during class.
7. **No** food or drinks are allowed in the classrooms.
8. All original, **graded work** will be kept by the instructor and will be available for review by the student upon request.
9. Students are required to prominently display **name badges**. Students who fail to so will be dismissed from class.
10. **Students with disabilities** are encouraged to contact the Vice President for Student Services to discuss needs or concerns as they pursue an academic program and participate in campus life. The Vice President for Student Services will provide guidance regarding official documentation of disabilities and/or accommodation of needs.

RESOURCES (A-V, persons, tools/equipment):

Library, Success Center, Class time

COURSE TOPICAL OUTLINE (List topics and sub-topics of course) and Calendar or approximate length of time devoted to topic.

TENTATIVE COURSE SCHEDULE

WEEK 1

Introduction to the Course, Go over the Syllabus, Visualization tests, Discussion of Vocabulary Assignments, Discussion of Article Assignments

Course Outline
RDG 032
Page 3

Begin Chapter 1 "Study Skills"

WEEK 2

Group Discussion based on week 1 homework assignment
Context Clue Exercises
Begin Chapter 2 "Context Clues"

WEEK 3

Review context clue exercises; practice test
Begin Chapter 3 "Structural Analysis"
Assign Vocabulary Two
Assign Article #1

WEEK 4

Article #1 due
Test #1
Read Chapter 4 "Dictionary Skills"
Assign Vocabulary Three
Assign Article #2

WEEK 5

Using the dictionary exercises
Read Chapter 5 "Main Ideas"

WEEK 6

Assign Vocabulary Four
Review for Test #2

WEEK 7

Test #2
Read Chapter 6 "Details"
Complete Article #2
Assign Book Reports - Choose novel

WEEK 8

Article #2 due
Study for test #3
Assign Vocabulary Five
Assign Article #3

WEEK 9

Test #3
Read Chapter 8 "Organizational Patterns"
Assign Vocabulary Six

Course Outline
RDG 032
Page 4

Complete Article #3
Book Report Writing Workshop - Themes Paragraph

WEEK 10

Article #3 due
Read Chapter 9 "Purpose and Tone" and Chapter 10 "Inferences"
Assign Article #4

WEEK 11

Article #4 due
Review for Test #4
Assign Article #5

WEEK 12

Test #4
Read Chapter 11 "Critical Reading"
Complete Article #5

WEEK 13

Article #5 due
Begin Chapter 14 "Literature" and read Chapter 14
Read Chapter 15 "History"
Assign Article #6

WEEK 14

Review Chapters 15, 2, 3, 5 and 6
Complete Article #6

WEEK 15

Article #6 due
Review of Chapters 8, 9, 10, and 11
Study for final exam

WEEK 16

Test #5: FINAL EXAM (You must bring your visualization test to class)

OBJECTIVES OF COURSE/LEARNING OUTCOMES: the student will be able to:

- understand meanings of words using context clues.
- define and apply vocabulary terms in a range of contexts.
- identify relationships of ideas within passages and text.
- distinguish supporting details from main ideas.
- identify main ideas in passages and text.

- paraphrase passages and main ideas from various sources.
- demonstrate comprehension and retention of information using new techniques and methods.

INSTRUCTIONAL METHODS TO COMPLETE OBJECTIVES: Lectures, tests, reading selections and homework.

EVALUATIVE METHODS TO APPRAISE OBJECTIVES:

Tests - between 4 and 6 tests throughout the semester; these tests will vary in their format and will be based on the material covered in each chapter. (Note: On the first day of class, you will be given what I call a visualization test. You will be required to bring this visualization test to ALL actual tests for this course.)

Report - one report based on a book read by student - each student will choose novels from the Reading collection; the book must be read and then a report written about that book.

Articles - throughout the semester, the student must complete between **5 and 7** article assignments.

Vocabulary - the student will be given a list of vocabulary terms that he or she must be prepared to be tested on - quiz format will vary. Students will also be required to construct sentences based on the definitions of the vocabulary terms.

Homework - may include journals, outside reading, small research assignments, and, well, any other items I think might help you a) enjoy reading more and b) become a stronger reader.

NQA - No Questions Asked Coupon - when the student receives his/her syllabus there will be a coupon at the end of the syllabus, the coupon may be turned in with any (1) late assignment. The instructor will not deduct late points or ask any questions as long as the coupon is attached to the assignment and the assignment is NO MORE THAN (2) WEEKS LATE. NOTE: If the coupon is lost the student will not get another one.

Tests 40%
Articles 20%
Vocabulary 20%
Homework and Pop Quizzes 20%
Tests Report Articles Vocabulary HW & PQs

GRADING SYSTEM:

100 - 90 = A
89 - 80 = B
79 - 70 = C
69 & Below = NC

The student must earn a "C" or higher to go to RDG 100.

STATEMENT OF COLLEGE-WIDE STUDENT COMPETENCIES: Graduates will be able to comprehend and generate written and oral communication necessary for success in their lives and chosen careers.