

Advanced CPT Coding - 40 hour course, \$312 plus text

This course teaches advanced in-depth principles and guidelines for assigning appropriate CPT codes and increases skill level of coding for those currently working in or those interested in working in medical records, processing patient bills/insurance forms and for admitting or registering patients.

Understanding Billing and Insurance - 42 hour course, \$450 plus text

To complete your understanding of the coding process requires knowledge of medical insurance and billing. Learn more about how medical bills are submitted to insurance companies and gain an understanding of the different reimbursement procedures.

Northeastern Technical College's
Division of Continuing Education presents

Medical Coding Specialist Series



**For more information,
please call NETC's
Division of Continuing Education
at (843) 921-6925, 1-800-921-7399,
or visit www.netc.edu.**

Refunds: A refund of 100 percent will be issued for classes, seminars, or workshops canceled by the college. This includes cancellations for insufficient enrollment, inclement weather or other situations experienced by the college. Registered students who withdraw from a class at least 24 hours (one working day) prior to the beginning of the class will receive a refund of 100 percent. (Class is defined as an activity which requires attendance at two or more meetings, unless otherwise stated.) Registered participants in seminars or workshops who withdraw 24 hours or more (working days) prior to the beginning of the activity will receive a refund of 100 percent. (Seminars and workshops are activities which require attendance at one meeting only, unless otherwise stated.) A request by the student (written or phone) for a refund is required. The Division of Continuing Education will process all requests for refunds. No refund is automatic except when class, seminar, or workshop is canceled by the college. Northeastern Technical College does not discriminate in admissions or employment on the basis of race, religion, color, sex, age, national origin or disability in its programs and activities. For inquiries on nondiscrimination policies, contact: Director



The Medical Coding Specialist Series

This schedule of classes through NETC's Division of Continuing Education will help strengthen and develop medical coding skills for careers in medical offices and hospitals. This class series will also qualify you to sit for the Certified Professional Coder's exam given by the American Academy of Professional Coders (AAPC) - a nationally recognized organization of medical coders.

Prerequisites

Being familiar with a keyboard and computer is necessary for a medical coder. If you have no computer experience, the following course is helpful:

Basic Keyboarding - 26 lesson course, \$95

A basic knowledge of the computer keyboard is an essential tool for a career in medical coding. Basic keyboarding teaches finger placement (typing) as well as introducing the student to the basics of Microsoft Word - word processing.

The following course is a mandatory prerequisite to ICD-9-CM and CPT coding classes:

Medical Terminology with Anatomy and Physiology - 36 hour course, \$270 plus text

This course utilizes a systems-based approach to understanding the many medical terms encountered in today's healthcare settings.

Courses

Receive a certificate as a Medical Coding Specialist and qualify for the AAPC - Certified Professional Coder (CPC) Exam by completing the following five (5) courses:

Basic ICD-9-CM Coding - 40 hour course, \$312 plus text

This course teaches the principles and guidelines for assigning the correct ICD-9-CM codes to medical diagnoses and conditions, surgical procedures and tests. The International Classification of Diseases (ICD) is a standardized coding system which correlates diseases and diagnoses. Understanding ICD-9-CM (United States version of ICD) codes is essential for anyone working in medical records, processing patient bills/insurance forms and for admitting or registering patients.

Basic CPT Coding - 40 hour course, \$312 plus text

This course teaches basic principles of CPT coding. Current Procedural Terminology (CPT) is a listing of numeric codes used in describing and reporting medical services and procedures and is utilized in physician offices and hospital outpatient surgery procedures. Working with CPT codes is essential for anyone working in or interested in medical records, processing patient bills/insurance forms and for admitting and registering patients in physician offices or hospital outpatient and day hospital area.

Advanced ICD-9-CM Coding - 40 hour course, \$312

This course teaches advanced principles and guidelines for assigning appropriate ICD-9-CM codes and increases skill level of coding for those currently working in or those interested in working in medical records, processing patient bills/insurance forms and for admitting or registering patients.