

COURSE: CRJ 135

INSTRUCTOR: Dr. Harrill

TITLE: Correctional Administration

CREDITS: 3.0 sem. hrs.

TEXTBOOK: CORRECTIONS IN AMERICA. Allen & Simonson (11th ed.)

REQUIRED SUPPLEMENTARY READING TEXT: NEWJACK. Conover (2000)

OFFICE HOURS: Posted (Room 526)

OFFICE PHONE: ext. 6962

COURSE DESCRIPTION: This course is a study of the structure, organization , administration, and management of adult and juvenile correctional facilities. (3-0-3)

COURSE OBJECTIVES

To cognitively grasp the concepts mentioned in the formal course description.

To develop a basic prison-related vocabulary (to include technical terms/jargon and an introduction to commonly-encountered inmate slang).

To be cognitively exposed to the graphic realities, and emotional consequences of correctional work (via lectures, films and supplemental readings).

To introduce the student to selected topics taught at the S.C. Correctional Academy.

To expose the student, via reading a prison-related monograph based on a participant observation project conducted by author Ted Conover, to the day-to-day realities of correctional work in a large prison. Also, to stress how the experiences of author Conover are almost identical to those which a student would find at any similar-size (and age) prison throughout the United States).

To allow the student an opportunity to tour an actual medium-maximum security prison within the South Carolina Department of Corrections.

EVALUATION

There will be four exams given. Each exam will be preceded by a formal review to be done at the end of the class prior to the actual test date. One of these four may be dropped. The three graded tests will then count a total of 100% (or 33 1/3 % each).

There will be no make-up tests. Failure to take a test will result in a "0" (but remember your lowest grade will be dropped anyway). This means only one test can be missed without seriously hurting your overall grade. No exceptions!!!

You will be allowed to take a test early if you have a valid reason and notify your instructor in a timely manner. These early testings will typically be conducted at the NETC Success Center.

The grading scale used will be a 10-point one. Thus, A=90-100, B=80-89, C=70-79, D=60-69, F=less than 60.

To pass this course you must get a "PASS" on your "READING PROJECT" – this is an absolute course requirement. A "FAIL" will allow you the option of re-reading and re-submitting the book for a second evaluation or accepting an "F" for your overall course grade. This requirement is not negotiable and is based on the centrality of Conover's book's content to understanding this course's content.

To get a pass on the "READING PROJECT" you should read the book and underline what you consider interesting, what you find significant, words/phrases/definitions you would like to remember, etc. You could also make notes in the margins regarding questions you might have on the author's statements, observations, etc. The point is to have at least something written in your book, at least every few pages, so your instructor will be convinced you have really read and thought about it.

A copy of Newjack by Conover will be passed around during the first formal class.. You will be expected to underline/note your copy of this book in a manner similar to that done by your instructor. Please ask for help should you not understand what this exercise requires. Refusing to read the book and take part in the exercise is simply not an option! The completed book will be turned in on the day of the third class test (thus giving you approximately 9-10 weeks to complete this reading assignment).

TENTATIVE COURSE SCHEDULE

Chapter 1: Early History (2000 B.C. to A.D. 1800)
Chapter 2: Prisons and Ideologies (1800 to the Present)
Test Review

TEST 1

Chapter 5: Jails and Detention Facilities
Chapter 6: Probation
Chapter 7: Intermediate Sanctions
Chapter 8: Imprisonment
Chapter 9: State and Local Prison Systems
Chapter 10: The Federal System
Chapter 11: Private Sector Systems
Test Review

TEST 2

Chapter 12: Custody Functions and Tasks
Chapter 13: Management and Treatment
Chapter 14: Female Inmates
Chapter 15: Male Offenders
Chapter 16: Juvenile Offenders
Chapter 17: Special Category Offenders
Test Review

TEST 3 (Note: Your underlined/noted copy of Newjack is due on this

date!!!)

Chapter 18: Inmate and Ex-Offender Rights
Chapter 19: The Death Penalty – The Ultimate Right
Chapter 20: Parole
Chapter 21: Community Corrections
Chapter 22: The Futures of Corrections
Test Review

TEST 4