

## **COURSE DESCRIPTION**

Study of the basic elements of traditional grammar, writing conventions, and effective style. Students study grammar, conventions and style applied to writing assignments.

(ENG 100 is next in English sequence.)

## **TEXT**

Pathways for Writing Scenarios: From Sentence to Paragraph, by Kathleen T. McWhorter

## **LEARNING OUTCOMES**

*When writing paragraphs, students will be expected to...*

1. Effectively employ the writing process.
2. Compose a variety of writings that reflect a controlling idea, introduction, body, and conclusion.
3. Correctly utilize subject/verb and pronoun/antecedent agreement in writing assignments.
4. Apply verb tense in a variety of situations.
5. Effectively apply word choice, including Standard English, according to the writer's intended purpose.
6. Punctuate, capitalize, and spell correctly.
7. Identify and correct fragments, comma splices, and run-on sentences.
8. Identify and effectively utilize the different types of sentences in a variety of original writings.

## **COLLEGE AND CLASS POLICIES**

1. Students are required to **prominently display name badges** as well as **bring textbook(s)** to class. **Students who fail to so will be dismissed from class.**
2. Should a student leave before class is dismissed, it will count as an **absence**. Should a student be habitually tardy, he/she will be warned; afterwards, each tardy will count as an **absence**.
3. Students are reminded of **College Policy** regarding **cell phones, beepers, pagers, etc.**; all must be turned off upon entering class and must remain off and remain unseen during class.
4. Students are reminded of the College Policy regarding **Academic Dishonesty** as outlined in the **College Catalog**. Should a student break College Policy and complete any assessment not entirely his/her own work, plagiarize, or by using unauthorized materials, said student will receive a grade of 0 on that assignment.
5. **Students with disabilities** are encouraged to contact the Vice-President for Student Services to discuss needs or concerns as they pursue an academic program and participate in campus life. As outlined in the **College Catalog**, the Vice-President for Student Services will provide guidance regarding official documentation of disabilities and/or accommodation of needs.
6. **Late writing assignments will be penalized ten points per class meeting.**

7. All original, graded work will be kept by the instructor and will be available for review by the student upon request.
8. In order **to make-up a test or quiz**, the student **must** contact the instructor **before** the assessment is given; then, he/she must provide a written, verifiable excuse upon his/her return to class. Make-up will then be given at the earliest possible date. **Should the student be late for a quiz or fail to follow the above procedure, the student will receive a 0 on that assessment.**

### **ATTENDANCE AND WITHDRAWAL POLICIES**

**College policy** states that for a MWF class no more than nine classes may be missed, for a TTh class no more than six classes may be missed, and for an evening class no more than three classes may be missed--*regardless of excuse*. **After the excessive absence, the student will be dropped from the course with an NC (No Credit).**

Withdrawals with a grade of *W* will be awarded until two weeks before the semester's end. No withdrawals are permitted 2 weeks before the semester's end.

### **GRADING SCALE AND EVALUATION**

A = 100-90    B = 89-80    C = 79-70    NC = **69 and below**

<b>40% -- tests</b>	<b>X .40 =</b>	
<b>10% -- quizzes + classwork</b>	<b>X .10 =</b>	
<b>25% -- compositions and writing assignments</b>	<b>X .25 =</b>	
<b>25% -- final exam (in-class composition)</b>	<b>X .25 =</b>	

*add far right column to determine grade*

**Students must score a C or higher in ENG 032 to advance to ENG 100.**